



Westport Weston
Health District

REGULAR MEETING

WWHD BOARD OF DIRECTORS

December 8, 2014

Subject to change until approval by Board of Directors

The Regular meeting was opened by Chairman Nancy McCormick at 7:30 pm. The following voting Board Members were present: Chairman McCormick; Vice Chairman Otis Crawford; Director Keith Stein, and Director Howard Maynard.

Also present were: Mark A.R. Cooper, Director of Health; Dr. Stuart Steinman, Medical Advisor, and Peter Knight, RTM Health and Human Services Committee member.

Approval of Minutes

Chairman McCormick asked if there were any questions or comments on the November 10th minutes. There were none. On a motion by Director Crawford and seconded by Director Stein, the Board of Directors approved the November 10, 2014 Regular Meeting Minutes.

Chairman McCormick voted yes; Vice Chairman Crawford voted yes; Director Stein voted yes, and Director Maynard voted yes.

Motion was approved 4 to 0.

Correspondence

Mr. Cooper noted that in each Director's meeting package was a memo from Michael Vincelli, Emergency Response Coordinator, outlining the WWHD's various emergency service functions over the past month.

Chairman McCormick asked if there had been many telephone inquiries from the public regarding Ebola. Mr. Cooper indicated that there had been calls, but the number has dropped off to almost none since the media coverage has moved on to other things.

Operational Report and Budget Discussion

Mr. Cooper noted that the November Operational Report had been included in each Director's meeting package and asked if there were any questions.

Chairman McCormick asked about the increase in employee benefits. Mr. Cooper responded that a new employee was authorized in the current budget to focus on food service inspections and that the position has been filled.

Flu Vaccination Update

Mr. Cooper noted that in each Director's meeting package was a memo from Monica Wheeler, Director of Community Health and Loren Pace, Public Health Nurse, providing detailed information on the District's flu vaccination efforts and other activities. He noted that since the CDC's announcement that this year's flu vaccine mixture is not effective against one of the prevalent strains, demand for vaccinations has decreased.

Dr. Steinman noted that it is just one of the components out of three or four in the vaccine, that is not a good match. He indicated that although it is not a perfect match, the vaccination still provides some level of protection and people should continue to be vaccinated.

There was a general discussion on the use of Tamiflu and Ruerenza to help reduce the flu's impact. Each must be taken within 24 - 48 hours of symptoms to be effective.

Mr. Cooper noted he has seen both type A and B flu in his communicable disease reports.

Audit

Mr. Cooper noted that at the last meeting the Board reviewed the auditor's report with Mr. Costello. The audit needs to be accepted by the Board and sent to the State prior to December 31.

Director Stein indicated he had reviewed the audit and thinks it is fine.

On a motion by Director Stein and seconded by Chairman McCormick, the Board of Directors accepted the Westport Weston Health District Financial Statements, as of June 30, 2014, Together with the Independent Auditor's Report and Supplemental Report, prepared by the Costello Company, LLC

Chairman McCormick voted yes; Vice Chairman Crawford voted yes; Director Stein voted yes, and Director Maynard voted yes.

Motion was approved 4 to 0.

Chairman McCormick noted that Weston is still looking for a member to replace Director Coleman. Peter Knight offered to put out an e-blast to the Ys-men to see if he any Weston residents might be interested. Chairman McCormick felt that would be helpful.

Director of Health Performance Review

On a motion by Director Stein and seconded by Vice Chairman Crawford, the Board of Directors moved to go into executive session to discuss the Director of Health's performance.

Chairman McCormick voted yes; Vice Chairman Crawford voted yes; Director Stein voted yes, and Director Maynard voted yes.

Motion was approved 4 to 0.

Upon declaring the executive session over, the Board of Directors reconvened the regular meeting portion of the agenda.

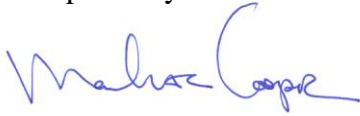
Any Other Business

Chairman McCormick called for any other or new business. Being none, on a motion by Director Stein and seconded by Chairman McCormick to adjourn the meeting at 8:10 pm.

Chairman McCormick voted yes; Vice Chairman Crawford voted yes; Director Stein voted yes, and Director Maynard voted yes.

Motion was approved 4 to 0

Respectfully submitted



Mark A.R. Cooper Director of Health
Westport Weston Health District