



Westport Weston  
Health District

## BUDGET PUBLIC HEARING AND REGULAR MEETING

WWHD BOARD OF DIRECTORS

April 13, 2015

Subject to change until approval by Board of Directors

**The Budget Public Hearing was opened by Chairman Nancy McCormick at 7:30 pm. The following Board Members were present:** Chairman McCormick; Vice Chairman Otis Crawford; and Director Howard Maynard.

**Also present were:** Mark A.R. Cooper, Director of Health; John Cimarosa, Director of Finance and Special Projects, and Dr. Steinman, Medical Advisor.

Mark Cooper read the Legal Notice and noted that it was published in the Westport News on March 27, 2015 and April 3, 2015; and that it was published in the Weston Forum on March 26, 2015 and April 2, 2015. He gave a brief overview of the budget process to date and indicated there have been no changes to the proposed budget since its presentation and discussion with Westport and Weston officials.

Chairman McCormick asked if there was any comments on the proposed budget. Hearing none, she declared the Public Hearing closed at 7:40 pm.

**The Regular Meeting was called to order by Chairman Nancy McCormick at 7:42 pm. The following voting Board Members were present:** Chairman McCormick; Vice Chairman Otis Crawford; and Director Howard Maynard.

**Board Members absent:** Director Keith Stein and Director Neil Coleman.

**Also present were:** Mark A.R. Cooper, Director of Health; John Cimarosa, Director of Finance and Special Projects, and Dr. Steinman, Medical Advisor.

### Approval of Minutes

Chairman McCormick asked if there were any questions or comments on the March 9, 2015 Minutes. Director Crawford noted that although Director Stein was absent at the March 9th meeting, the Minutes have him voting in three locations. Mr. Cooper agreed this was an error and should be corrected. On a motion by Director Crawford and seconded by Director Maynard, the Board of Directors approved the March 9, 2015 Regular Meeting Minutes as corrected.

Chairman McCormick voted yes; Vice Chairman Crawford voted yes; and Director Maynard voted yes.

**Motion was approved 3 to 0.**

## **Correspondence**

Mr. Cooper reported that there was no correspondence of significance that needed to be presented to the Board.

## **Budget Discussion and Action**

Mr. Cooper reminded Board members that in accordance with State Statute, action must be taken on the Budget by April 15th. This meeting is last one scheduled prior to that date.

Chairman McCormick asked if there were any questions and/or comments on the proposed budget. Mr. Cooper noted that there have been no changes to the proposed budget since its presentation to both Westport and Weston officials.

Chairman McCormick noted that the WWHD has completed its workshop and Public Hearing process. Westport and Weston have reviewed the budget proposal and have not raised any issues. There were no questions. On a motion by Chairman McCormick and seconded by Director Maynard, the Westport Weston Health District's proposed FY 2015-16 Budget was approved. Chairman McCormick voted yes, Vice Chairman Crawford voted yes, and Director Maynard voted yes.

**Motion was approved 3 to 0**

Director Crawford asked how much money was in the reserve or fund balance account. Mr. Cimarosa indicated that there was about four hundred and seventy five thousand in the fund balance account. Director Crawford asked if the fund balance can be added to the monthly Operational Reports. Mr. Cimarosa indicated that he will start doing so, but noted that the fund balance only changes when revenue comes in and is reconciled at each audit.

Operationally, Mr. Cimarosa indicated that if one looks at the financial report it appears revenues are ahead of last year at this time. However, the increase is really a result of the fact that the Town of Weston paid their Health Assessment in March this year. Adjusting for such factors, revenues are actually about twenty thousand dollars behind the same time last year.

Mr. Cimarosa updated the Board on the ongoing negotiations with the State regarding Public Health Emergency Planning grant funding. Although the state's final allocation formula has not be adopted, instead of fifty three thousand dollars, the WWHD may receive about twenty nine thousand dollars. Aware of the grant negotiations and changes to come, the budget just approved was prepared with no PHEP funds included.

Chairman McCormack inquired about the Community Health fees which appear to be more than last year's at this time but thought that it would be the opposite. Mr. Cimarosa indicated that more flu vaccinations were provided than projected. He anticipates that revenues will be "flat" next year. There was a general discussion on the best time to obtain a flu vaccination and how best to get the message out to maximize effectiveness. Dr. Steinman offered to write something that could be used in next year's promotion. He indicated that November is a good time to be vaccinated.

## **Strategic Planning Report Review**

Mr. Cooper indicated that this item was carried over from the last meeting's Agenda. Chairman McCormick indicated that again, she would like the full Board to review the Strategic Planning Report, but since two member were absent, she would like to see this item tabled and put on the next agenda. Mr. Cooper agreed to do so.

## **Any Other Business**

Chairman McCormick called for any other or new business.

There was general discussion on some of the issues the WWHD has been working on. Items included the refurbishing of the former Splash restaurant, the number of licensed cosmetology facilities, and blood testing for marriage licenses.

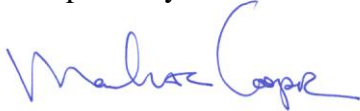
Chairman McCormick once again called for any other business.

Being none, on a motion by Vice Chairman Crawford and seconded by Chairman McCormick to adjourn the meeting at 8:00 pm.

Chairman McCormick voted yes; Vice Chairman Crawford voted yes; and Director Maynard voted yes.

**Motion was approved 3 to 0**

Respectfully submitted



Mark A.R. Cooper Director of Health  
Westport Weston Health District