



Aspetuck
Health District

ASPETUCK HEALTH DISTRICT
180 Bayberry Lane, Westport, CT 06880-2855
Telephone: (203) 227-9571

**INSTRUCTIONS FOR COMPLETING APPLICATION FOR A BUILDING ADDITION, BUILDING
CONVERSION, BUILDING RENOVATION OR ACCESSORY STRUCTURE**

**Fee is Non-Refundable.
Permit Expires in 1 year
from Issue**

Please complete application and attach the following:

Two (2) copies of current (A2) survey drawn to scale showing North direction with an arrow. Survey must show all existing structures and additions on property. The survey will not be accepted without the existing septic, well or water line shown.

- a) Proposed addition,
- b) Location and size of septic tank and leaching area,
- c) Well location or public water service, if applicable. All utility trenches must be shown.
- d) Water course or wetland area,
- e) Other permanent buildings or structures,
- f) Easements for other utilities or other purposes.

Two (2) sets of building plans (labeled with address), including basement and attic.

Two (2) copies of floor plan of existing rooms and the proposed enlargement showing water use fixtures, i.e., whirlpools, hot tubs, sinks, etc. (labeled with address).

A letter of authorization must accompany application, if not signed by the owner.

Check payable to *Aspetuck Health District* in the amount of:

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|------------------|--|---|
| \$265.00* | Building Addition, Conversion, or Renovation (Habitable) | (In house or apartment, foundation change, additional living space, including a room over the garage, etc.) |
| \$220.00* | Accessory Structure (Non-Habitable) | (Decks, garages, porches.) |
| \$330.00* | Water Test | |

***Note:** A \$100.00 fee is charged for retroactive filing Applications.

